

WVMS Board Minutes

Date	Apr 12, 2023
BOD Present	Sander Gottlieb, Danielle Kamine, Hussein Kzimi, Emily Alt, Renee Casterline, Mark Ferretti, Eileen Sennett, Matt Cannavale, Brian Stanchak
School Members	Dennis Puhalla Brigitte Henry, Lori Murphy, Maria Godfrey
Absent	

Call to Order

The meeting was called to order at 7:08 pm. Motion to open by Sander, seconded by Mark.

Meeting Minutes

Motion to accept the minutes by Danielle, seconded by Eileen, motion carried.

New Business

- Eileen will be stepping down from the board (at completion of 6th year of service) We need a new treasurer for 23/24.
- Sander will be stepping down as president (per bylaws at completion of his second term) but remaining on the board. We need to nominate a president for 23/24.
- Emily and Renee will be leaving the board at the end of the year.

Finance

- 3 Bids were received from each of the 3 banks we currently do business with (NBT, Luzerne, and Fidelity)
- Charlene is approved to borrow up to 750,000.
- NBT appears to have the most favorable options.
- Charlene and Dennis to meet tomorrow to work toward a final budget and enrollment projection for next year in light of the decision to expand.

Trustees

- Will be meeting with all 3 applicants during this meeting.
- Applicant resumes and statements were distributed by email prior to the meeting.
- Applicants joined the board meeting at 7:30

- Each applicant to board was asked to provide introduction and answer why they want to be a part of the board.
- Applicants left meeting at 7:45
- Note: $\frac{1}{3}$ of the board must be corporation member (defined as paying tuition to WVMS)
- Vote will be sent via google following the meeting to finalize a slate of potential new trustees to bring before the full school meeting in May.
- We are still looking for an atty or accountant (any financial background) to round out the board.

Building and Grounds

- Champion was awarded the job.
 - Champion is drafting the contract.
 - Received an additional 10K off in Best/Final.
 - Demo will begin ASAP (targeting week of 24 for project start)
 - WVMS will pay in installations on progress, monthly with 30 day payment terms.
 - Temporary access to school will be established before start of demo.
 - Family communication will be sent by Dennis no later than 4/14/2023.

Development

- No new business.

Head of School

Enrollment is 112

104 expected for next year (awaiting contracts).

With agreement on expansion we will now work to fill added capacity.

PTA made 2K on the flower sale

Two upcoming events in April:

Butterfly Assmebly

Ice Cream social

Terra Nova results are pending.

Re-Accrediation committee is on track

Only 8 weeks of school are left!

Dennis will send out preliminary calendar for next school year.

Question from Eileen, what is the plan/process for finding a replacement for Dennis?

Dennis: the board will form a Head of School search committee. Dennis will share materials from his selection process.

Trustees interested in joining the HoS search committee should reach out to Sander.

Adjournment

Motion by Sander at 8:01 and second by Matt

Minutes prepared by Matt Cannavale.