

# WVMS Board Minutes

Date	Feb 8, 2023
BOD Present	Sander Gottlieb, Brian Stanchak, Hussein Kzimi, Emily Alt, Renee Casterline, Mark Ferretti
School Members	Dennis Puhalla
Absent	Matt Cannavale, Danielle Kamine

## Call to Order

The meeting was called to order at 7:16 pm.

## Meeting Minutes

Motion to accept the minutes by Eileen Sennett, seconded by Emily, motion carried.

## New Business

- This is Eileens last year on the board
- We will need a new president next year as this is Sanders 2nd year

## Finance

- At this point we have maxed out on students without expansion
- Expansion but concerns about timing
- Budgeted for 110 kids (Max at 120)
- With the expansion we could go to 135 (Max 140)

## Trustees

- No updates
- Emily and Renee will finish this year but will not be continuing next year
- Will need replacements. Check with PA

## Building and Grounds

- Expansion would start towards the end of the school year
- Drop off might be impacted
- Modified design build from architect to get bids
  - Goal to talk to 3 contractors
- Timeline when going to bid will be important for the September school year start

- Bids requested the week of Feb 13th. March 6th receive feedback on bids
- All approve to get bids

## Development

- More traditional Gala after talking to Michelle.
  - Parents only
- May 12th
- Theme to recognize teachers and invite teachers
- Fundraising is going well with the campaign(\$9,843)

## Head of School

### Admissions Events

1. Applications are coming in for the 2023/2024 school year. 26 have been submitted so far. Tours have been occurring after school hours.
2. Enrollment meetings are taking place for toddler families and contracts are being issued.
3. I met with the parents of children who will be moving up to a new level for the next school year. Tours included parents of 3rd graders, kindergartners and second year toddlers.
4. Winter Festival was a success. Many parents came to help.
5. Montessori Week is coming up, and we are planning the weekly activities.

### Enrollment

Toddler A: 12

Toddler B: 12

Toddler C: 10

Primary A: 20

Primary C: 21

Lower Elementary: 16

Upper Elementary: 21

Total: 112

## **Adjournment**

Motion by Sander at 8:29 and second by Hussein

*Minutes prepared by Sander Gottlieb.*