Call to Order
Meeting was called to order at 6:30 p.m.

Meeting Minutes
Eric moved to adopt the minutes from the bi-annual membership meeting on September 11, 2019. Sal seconded the motion. All approved.

Sal moved to adopt the minutes from the WVMS Board Meeting on September 12, 2019. Wes seconded the motion. All approved.

Finance
Wes gave his report on behalf of the Finance Committee. Per the review, the Profit & Loss for the school shows a slight loss. The primary cause appears to be the lower enrollment. Wes reported that the school is doing well from a balance sheet perspective. The Finance Committee is also in the process of looking into potential financing from lenders for the Buildings and Grounds Committee.

Buildings and Grounds
Sal gave his report on behalf of the Buildings and Grounds Committee. Sal reported that he received various feedback on the possible options for the expansion group. As it stands, Sal believe the Board will need to decide on a clear direction before they could meet with Borton Lawson in person. The approximate cost for the project is anywhere between $400k to $750k depending on the options that we go with.

Buildings and Grounds Committee has also reached out to Metz Culinary Management, Inc. to see if they would have an interest in selling or leasing the white building.
Sal noted that it may make sense to get some input from the faculty and staff about the expansion project. Perhaps they will point out factors that the Board may not have considered.

The Board will need to continue to review the possible options as we move forward. Finance Committee is helping with finding potential lenders for the expansion project.

**Head of School**

Dennis gave his report as the Head of School. He gave updates on various renovations and rehabs ongoing at the school (e.g. roof, painting, etc.). Dennis also gave his updates on enrollment and upcoming events.

Per Dennis, the School hired an air quality control expert to take an air quality of the school. Upon the initial inspection, the expert noted that the count for “basidiospores” in the basement area is similar to the count outside the school. Per the expert, this is not a major concern on its own. Essentially, basidiospores are very common outdoors but do not grow well indoors. So typically an elevated count means that: (1) there a decent amount of air flow from the outside to the inside; and (2) the occupants of the area may bring in these molds from the outside via clothing. Both seem like possible causes.

In any event, the School will work with the expert to see what they can do reduce the count since some people may be sensitive to this strand. For now, the School will purchase additional air filters for the room and also look for commercial cleaners that may be able to use certain products that help combat this strand. The expert will revisit the area in a few months to do another count.

Dennis also gave his updates on the gym program and the music program. Both programs are going well and he has received many positive comments from kids/parents.

Finally, Dennis reported that Lori Murphy and Lisa Jacobs will co-chair the Gala. They are tentatively looking at the Stegmeier House as the venue. They are still mulling over the dates and final detail.

**Old Business**

We are still looking for a Chair for the Development Committee. Chris Kang will reach out to some of the board members to see if they are willing to serve.

After discussion, Sal moved to nominate Chris Kang as the Chair for the Trustee Committee. Wes seconded the motion.

At the next board meeting, the Board will need to finalize their Committee selections.
Adjournment
Eric moved to adjourn. Dave seconded.