

Wyoming Valley Montessori

Board Meeting Minutes

10 November 2016

Members present: Wesley Woo, Monica Han, Dennis Puhalla, Sal DeLuca, Val Sartor, Eric Bleiler, Joe Werner, Adrienne Asbury

Members absent: Alicia Nordstrom, Ed Hennigan, Chris Kang, Jennifer Thomas, Jim Murphy

Meeting was called to order at 6:23

- I. The October minutes were unanimously approved. Wesley Woo made the motion, and Monica Han seconded.
- II. The Head of School update was given by Dennis Puhalla.
 - A. Current enrollment is 116. Four additional applications are pending.
 - B. Recent maintenance has included replacing the water heater in the media center and ordering an air conditioning unit for Upper El. The roof work will begin soon.
 - C. Recent activities have included the completion of a Learning Together toddler program, the distribution of a fall newsletter, the "journey" parent education event, the fall festival, and upper el's observatory night at Misericordia.
 - D. Upcoming activities include veteran's program, parent conferences, primary program, and grandparents' day.
 - E. Dennis will be out 11/29 through 12/2 to take part in a Middle States evaluation in Corning, NY.
- III. The Finance Committee update was given by Wesley Woo.
 - A. Wesley distributed the current financial statement and balance sheet. Both documents show that WVMS is in a favorable financial position. Some timing differences between EITC and Annual Campaign funds account for some variances, which are expected to resolve.
- IV. The Development Committee update was given by Monica Han.
 - A. The Annual Campaign contributions are steadily climbing. We've currently raised \$8526 with 18% participation. The goal is \$20,000. Corrin Stella is gala Chair, and she is currently working on the date and venue.
- V. The Middle School Task Force Committee update was given by Monica Han.
 - A. The group met again. Mark DiPippa and Bill Norwig attended and gave information. The task force has been divided into three groups: physical space, accreditation, and projections (sustainability).
- VI. The Building and Grounds Committee update was given by Eric Bleiler.
 - A. Refer to Dennis's report above.
- VII. Monica Han led a brief discussion regarding updating the school's strategic plan. One idea is that Kim McNulty could serve as a facilitator in this process. This idea was favored by the members present.

The meeting adjourned at 6:58. Wesley Woo made the motion, and Joe Werner seconded.