

## Wyoming Valley Montessori School Board Meeting

15 September 2016

Members in Attendance: Monica Han, Adrienne Asbury, Jim Murphy, Dennis Puhalla, Jennifer Thomas, Wesley Woo, Ed Hennigan, Eric Bleiler, Valerie Sartor, Sal DeLuca, Chris Kang

Absent Members: Alicia Nordstrom, Joe Werner

Meeting was called to order at 6:20

1. Dennis Puhalla gave the Head of School report.
  - A. Currently enrollment is 115.
  - B. The upper el classroom needed \$1200 worth of repairs after a recent storm water back up.
  - C. New staff are toddler assistant Mara Zumchak and Lower el assistant Kelsey Dolhon
  - D. Dennis provided a document detailing recent and upcoming admissions events and initiatives.
2. Wesley Woo gave the Finance committee update.
  - A. The current financial position of the school is favorable compared to projections. This is due to an increase in contracts.
  - B. The finance committee will meet later this month to discuss the next steps for a maturing CD.
3. Jim Murphy gave the Middle School Exploration committee update.
  - A. The committee will meet Monday. All are welcome. The objective is to gather data and information. The decision-making isn't the committee's task. Jim hopes to get organized and propose a timeline at the first meeting.
4. Eric Bleiler gave the Building and Grounds update.
  - A. The committee will need to look at the strategic plan for building and grounds and decide what next steps to take.
5. Monica Han gave the Development committee update.
  - A. The annual campaign kicked off at the September 8 back to school night. A letter will be mailed to potential donors.
6. Approval of the August minutes was unanimous. Wesley Woo made the motion, and Monica Han seconded.
7. Monica Han made the motion to adjourn, and Adrienne Asbury seconded. The meeting adjourned at 6:47.

Meeting minutes submitted by Adrienne Asbury

