

Wyoming Valley Montessori School Board Meeting

17 August 2016

Members in Attendance: Adrienne Asbury, Joe Werner, Dennis Puhalla, Eric Bleiler, Chris Kang, Val Sartor, Sal DeLuca, Alicia Nordstrom, Monica Han, Charlene Decker

Absent Members: Tina Baran, Ed Hennigan, Jennifer Thomas, Wesley Woo, Jim Murphy

Meeting was called to order at 6:03 pm

1. Finance Committee: Charlene Decker distributed conflict of interest forms for the board members to complete, sign, and return. Charlene explained what the finance committee does. She told the board that the overall current financial position of the school is favorable. The new overtime rule (effective December 2016) and its financial impact will be a policy issue to be discussed by the committee this year.
2. Head of School update
 - A. Dennis provided a school calendar as well as a written report.
 - B. Enrollment: Current enrollment is 112 students.
 - 23 toddlers, 1 still out, 2 on a waiting list
 - 40 primary, 2 still out, 16 kindergarteners
 - 27 lower el, 1 still out, waiting list forming
 - 22 upper el with no other potentials at this time
 - C. Repairs: Minor repairs in various areas of the building have included paint touch up and yellow jacket removal. Carpeting/flooring/fencing projects are complete.
 - D. Staffing: The school still needs to hire an assistant for toddlers and also lower el. Two interviews are scheduled for this Friday.
 - E. The toddler Mommy and Me classes will resume in October.
 - F. Monday, August 22 there will be a back to school party.
3. Development Committee update
 - A. Joe Werner stated that the annual campaign will kick off soon.
4. HSEC update
 - A. Joe Werner and Monica Han met with Dennis to review goals for the year.
5. Resignations: Tina Baran and Patrick Della Valle (emeritus member) have notified Joe Werner that they are stepping down from the board.
6. The June minutes were approved unanimously. Eric Bleiler made the motion. Monica Han seconded.
7. Election of Officers: Joe Werner nominated Monica Han to serve as president. Alicia Nordstrom seconded. The approval was unanimous. Joe Werner nominated Sal DeLuca to serve as vice president. Monica Han seconded. The approval was unanimous.
8. Alicia Nordstrom led the board in a team-building exercise.
9. The meeting was adjourned at 7:05. Joe Werner made the motion. Adrienne Asbury seconded.

Meeting minutes submitted by Adrienne Asbury