

## Wyoming Valley Montessori School Board Meeting

22 June 2016

Members in Attendance: Adrienne Asbury, Joe Werner, Jennifer Thomas, Heather Critchisin, Dennis Puhalla, Wesley Woo, Kim McNulty, Eric Bleiler, Chris Kang, Val Sartor, Sal DeLuca, Jim Murphy

Absent Members: Tina Baran, Ed Hennigan, Monica Han, Matt Rogers, Alicia Nordstrom

Meeting was called to order at 5:34 pm

The minutes from the May and Annual meetings were unanimously approved. The motion was made by Kim McNulty and seconded by Eric Bleiler.

### 1. Head of School update

- A. The flooring project is going well and is nearing completion. The old radiators were removed as part of this project.
- B. The fencing project is completed. A couple of small areas were added to the initial quote.
- C. New mulch was added to the toddler playground to meet the DPW mulch guidelines.
- D. Enrollment: Current enrollment is 103 students.
  - 15 toddlers with a potential total of 19
  - 40 primary with a potential total of 42
  - 26 lower el with a potential total of 28
  - 22 upper el with no other potentials at this time
- E. The school received the \$15,000 from the Bergman foundation that was provide as a grant over two years for physical improvements. Dennis showed the applicable projects to representatives from the Foundation.
- F. An ad has been posted for a part-time teaching assistant for lower el, based on the high enrollment. A toddler teacher will also need to be hired.
- G. \$18,900 was received from EITC.
- H. Summer camp is going well.

### 2. Development Committee update

- A. Jennifer Thomas does not have the annual campaign brochure from the Wilkes University students who were to complete it, nor does she have a digital copy of the brochure. We will need to create a new one for the next campaign.

### 3. HSEC update

- A. Joe Werner reported that the HSEC met with Dennis to present his evaluation to him. The goal setting meeting needs to take place in July.

### 4. Election of New Officers

- A. Joe Werner nominated Adrienne Asbury to serve as secretary. Kim McNulty seconded, and approval was unanimous.
- B. Kim McNulty nominated Wesley Woo to serve as treasurer. Heather Critchisin seconded, and approval was unanimous.

- C. Kim McNulty made the motion to table the election of President and Vice President until the next meeting due to lack of interest from members present at the meeting. According to this motion, Joe Werner will remain president until the next president is elected. Joe Werner seconded the motion. Approval was unanimous.
5. Committee Chairs
- A. The following volunteered to Chair committees:
- Wesley Woo: Finance Committee
  - Development: Joe Werner
  - Building and Grounds: Eric Bleiler
  - Enrollment: Adrienne Asbury
  - Trustees: Alicia Nordstrom
  - Middle School Exploration: Jim Murphy
  - HSEC: TBD after new president is elected.
- B. The meeting adjourned at 6:02. Kim McNulty made the motion, and Eric Bleiler seconded.

Meeting minutes submitted by Adrienne Asbury